

**Monday, September 21, 2020, at 10:00 A.M.
REGULAR BOARD MEETING**

These are the Minutes of the Regular Board Meeting of the Directors of the United Irrigation District, held in the Glenwood Office on September 21, 2020, commencing at 10:00 A.M.

Present: Duane Nelson – Chairman
Daniel Hunsperger – Vice-Chairman
Jim Woolf – Board Member
Nicholas Barfuss – Board Member
Craig B. Smith – Board Member
Fred Rice – District Manager
Viera Ducky – Office Manager

Discussion and Acceptance of August 27, 2020, Regular Meeting Minutes

Daniel Hunsperger MOVED to accept the August 27, 2020 Minutes; SECONDED by Nicholas Barfuss.
...CARRIED

Discussion and Acceptance of the August 2020 Payroll

Jim Woolf MOVED to accept the August 2020 Payroll; SECONDED by Craig Smith.
...CARRIED

Discussion and Acceptance of September 21, 2020 Accounts Payable

Craig Smith MOVED to accept the September 21, 2020 Accounts Payable; SECONDED by Jim Woolf.
...CARRIED

Discussion and Acceptance of the Financial Statement to September 21, 2020

Nicholas Barfuss MOVED to accept September 21, 2020 Financial Statement; SECONDED by Duane Nelson.
...CARRIED

Lloyd Smith's concerns about not treating employees fairly

Lloyd came to the meeting to discuss his concerns. He was complaining about working during lunch and not being paid for the overtime hours. When he was working during lunch it made 8.5 hours working day and the UID didn't pay him for the overtime.

According to Alberta's employment standard rules, "An employee is entitled to at least 30 minutes of rest-paid or unpaid - in each shift that is 5 consecutive hours of work".

Mr. Smith thinks that the employer is obligated to pay for the lunch break even if he is not working.

The Board and Fred agree that if an employee is working during the lunch break, he would be paid for that time. However, we understand from the standard rules that we are not obligated to pay for the lunch break if he is not working. It depends on the decision of the employer.

After the discussion, the Board members suggested contacting the Alberta Labour Relations Board in Calgary and the Alberta government to confirm the interpretation of the standard rules for Paid vs. unpaid breaks.

Mr. Smith also suggested that the UID should change cut off day and payday for the monthly payroll.

Irrigation Infrastructure Accelerated Rehabilitation Projects

Further consultations were made via conference calls on August 28th, September 3rd, and on September 10th, 2020. Daniel and Fred took part in the calls. The next Conference call was scheduled for September 24th; however, this call had been canceled.

It was suggested to the UID by Jennifer Nitschelm to replace one of our projects: Lateral F Drain, because this project doesn't meet one of the criteria to save irrigation water. The newly submitted project is the Lateral B project and the preliminary cost estimate is the same as was for the previous project's cost. The Lateral B project would be an open system and would need two cement structures.

Lawyer Mr. Thomas B. MacLachlan from MMH Lawyers LLP was hired to set up the consortium and assist with the review of the agreement.

New IRP Projects for the Annual Rolling Three-year plan

As the time to submit a new Annual Rolling Three-year plan is approaching and two of the proposed projects from last year were moved to the Accelerated Rehabilitation Projects, Fred submitted to the Board new projects to be considered:

- B Lateral – coming out of David Hunsperger field and going north in Jim Allred’s old place heading towards the property of David Macleod. This project would have to be an open pipeline with overflow; estimated cost: \$400,520.00; this is the project that was submitted as a replacement for the Emergency Lateral F Drain
- Emergency Lateral F Drain – estimated cost: \$450,000.00
- A pump from the AEP canal to supply B Lateral north of the canal; the pump would be used only when flows in the river are too low to get water into B Lateral; maybe considering solar system energy to supply power to this pump
- Later F open ditch – in the Hengerer Farms land 4.5 miles long, starting at the Hengerer’s hay yard north of Duane Nelson’s land; estimated cost: \$1.8 mil
- Lateral F15 – the east end of the district where the ditch goes from Riverside Colony to Standoff Colony; estimated cost: \$430,000.00
- Woolf Spring Drain – across Darcy Barfuss
- A1 Lateral – finish pipeline across Robert Wynder’s and to the end of the ditch in Larry Gibb’s; estimated cost: \$590,000.00

Fred asked the Board members to think about these proposed projects and he is open to other suggestions. No decision is needed at this time.

Belly River erosion

After contacting Mr. Merlin Kennedy and letting him know that the damaged Belly River-bank is dry due to low flow in the river, we received an email on Friday, August 28, 2020. Mr. Kennedy informed us that the Director authorized our application to conduct erosion repair on the bank of the Belly River at the NE 13-03-28-W4 that day. Attached were the Approval and Authorized plans. The expiry date was September 4, 2020, but within the Restricted Activity Period, it was expected that work will be done before September 1, 2020. The next day on Saturday, August 29th Fred cleaned the JD 210GLC equipment and repaired the bank. The work was done in 2.5 hours. The Board is very satisfied with the repair.

Insurance 2020/2021

The United Irrigation District switched the Insurance company from Western Financial Group to RMA Insurance as of September 1, 2020. The reason was a cost saving of approximately \$14,000. All documents were signed.

EID concerns

Concerns that the EID is trying to update its infrastructure information to AEP will be brought up and discussed at the planned AIDA Board Meeting on September 29th, 2020. The projects were not submitted since 2000.

Employee handbook discussion

The UID’s Employee handbook was revised and discussed and the Board decided to make some changes:

- Definition of a full-time and part-time employee for the irrigation district
- Vacation pay at 6% for each employee
- Removing 15 minutes breaks during the working day
- Employees will be paid from the time when they leave the yard until the time when they get back to the yard

AIDA Board Meeting

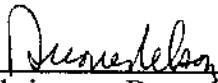
The AIDA Board of Directors Meeting is scheduled for September 29, 2020. The meeting will take place at 1:00 PM at Bos Sod Farms/Bos Scapes Inc. Fred is planning to attend.

Workers for the projects

Fred asked Board members if they know about people looking for work as we need to hire 4-5 workers/laborers for projects this fall.

Nicholas Barfuss MOVED that the meeting be adjourned at 1:20 P.M.

Next Regular Meeting: Monday, October 26, 2020, at 10:00 A.M



Chairman – Duane Nelson



District Manager – Fred Rice