

**Wednesday, October 16, 2013 at 9:00 A.M.**  
**REGULAR BOARD MEETING**  
**AGENDA**

These are the Minutes of the Regular Board Meeting of the Directors of the United Irrigation District, held in the Glenwood Office on Wednesday, October 16, 2013 commencing at 9:00 A.M.

Present: Duane Nelson - Chairman  
Jim Woolf - Vice-Chairman  
David Layton - Board Member  
Robert Wynder - Board Member  
Daniel Hunsperger - Board Member  
Fred Rice - Manager  
B. Craig Smith - Assistant Manager

**Discussion and Acceptance of the September 16, 2013 Regular Meeting Minutes**

Robert Wynder MOVED to accept the September 16, 2013 regular meeting minutes; SECONDED by Daniel Hunsperger. ...CARRIED

**Discussion and Acceptance of September 2013 Payroll**

Robert Wynder MOVED to accept the September 2013 payroll, SECONDED by Jim Woolf. ...CARRIED

**Reading, Discussion and Acceptance of October 16, 2013 Accounts Payable**

Noted - Insurance payment to Western Financial and oil inventory purchase from Brandt Tractor. Jim Woolf MOVED to accept October 16, 2013 Accounts Payable; SECONDED by Robert Wynder. ...CARRIED

**Reading, Discussion and Acceptance of October 16, 2013 Petty Cash**

Jim Woolf MOVED to accept October 16, 2013 Petty Cash. SECONDED by Daniel Hunsperger. ...CARRIED

**Reading and Discussion and Acceptance of Financial Report to October 15, 2013**

Fred noted that we will likely have to purchase a new bucket for the 200CLC in the next year which could amount to \$15,000. Daniel Hunsperger MOVED to accept the October financial report; SECONDED by Jim Woolf. ...CARRIED

**Brandon Gibb New Pivot**

Brandon accepted the Board's offer to put in the pipeline alternative with 2 annual payments over the next 2 years. Fred advised that the best option is to put the pipeline in the old ditch and that there would be an estimated 3 metre cut rather than the 2 metre. The Board was unanimous in accepting the proposal and want a signed agreement from Brandon that the pipeline will become the property of the UID after installation.

**Review of AIPA Board Meeting Held September 23, 2013**

Fred and Daniel attended the meeting. The AIPA 2014 assessment will be raised \$.05 per acre to \$.30 per acre. The AIPA conference will be held November 25 - 27 at the Lethbridge Lodge with the theme of the Flood of 2013. The AIPA would like suggestions of names for AIPA awards. The Board suggested Kirt Woolf and Ron Archibald as potential recipients. Duane, Jim and possibly David will attend along with Fred and Craig. Fred indicated that the WPAC (Alberta Watershed Planning Advisory Council) will be asking for a review of water licences and amendments and may be asking for some changes to the licences. The AIPA auditor for 2013 will be Price & Comin and they will be doing a Review Engagement.

Fred talked to Dave Andrews of Irrigation Council about the Council seeking a legal opinion on the UID doing work for other Districts – Dave indicated he remembered from the tour meeting that Council would seek this answer and would request it through Council again.

### **Christmas Party**

The time for the party was set at 6:30 P.M. on December 6, 2013.

### **Revenue Canada CPP Assessment**

Approval was given to have Lawrence back date his CPT 30 application to stop paying CPP to December 1, 2011 so the amount assessed will be readjusted and a credit to the UID will be forthcoming to reimburse the amount paid to Revenue Canada for the 2012 CPP assessment.

### **Discounts**

The general opinion of the Board was to leave the discount in place with the possibility of raising the acre assessment again for 2014. It was again suggested that the issue be raised at the annual meeting to get the rate payer's opinions.

### **Gas Station Presentation**

The new proposal is as follows:

The proposal is for the UID to lend \$60,000 to provide funding for the purchase of the fuel tank and the pumps with payment over 10 years paid monthly as profits allow with interest at 6%. The UID would own the tank until it is fully paid. In addition, he would like the UID to do the site preparation which would involve digging out 12 inches of dirt and replacing it with 12 inches of gravel. He would like the UID to deliver and place the tank in position along with the required cement barriers. He would like the UID to do lot maintenance including snow removal. He would offer the UID a discount on fuel purchases at his cost.

UID Questions and Issues:

1. Does this type of project fall within the UID investment policy?
2. Jim would like payments not to be dependent on profit and would like repayment over 5 years, not 10 years in a fixed monthly payment.
3. The Board would like to know if the price discount offered would be any advantage over terms the UID is presently getting.
4. Daniel would like the site preparation to be done on a custom rate basis.
5. The Board would like to have it clearly defined as to what constitutes default and remedies.
6. When the loan is paid off, does the UID still get the discount on fuel purchases?
7. Are there any liability issues with the UID owning the tank?
8. Are there any previous environmental issues with the property where the tank would be placed given past history on the site? What environmental regulations need to be in place for the tank now – ie. – secondary containment, fuel spills, any extra cement work?
9. What will be done to minimize vandalism? Can an insurance policy be in place to cover this possibility with the UID prioritized for loss payable?

Dave will follow up with the interested party to clarify the issues and questions.

**Larry Kwasny – IDWIMS (Irrigation District Web Infrastructure Management System)**

Larry did some training with Fred and Craig and the site was reviewed.

**Ditch Rider Trucks**

Fred asked if the Board thought there needed to be some “dependability criteria” set for the trucks that the Ditch Riders were using for their jobs. The Board did not feel that a minimum year or better model could be stipulated but that they do need a truck that can provide day to day reliability and it needs to have the radio installed to maintain contact. If a vehicle becomes undependable something will need to be done to deal with the issue between the UID and the Ditch Rider.

**Waterton Biosphere**

The Waterton Biosphere is asking if the UID thought it would be a good idea for them to apply for a grant to establish a boat decontamination unit in the area in order to facilitate protection from invasive species such as the Zebra mussel. The thought was that it would be a good idea to do whatever can be done to protect our waters from this invasive species. The Board would like to know who would pay for the on-going operational costs if a grant was received? Also, it was felt that there needs to be greater focus on establishing educational avenues for boaters as well as initiating legislation that could enforce decontamination or restrictions on boats that are coming from contaminated waters. The Board suggested that this could be a good topic for the upcoming AIPA conference.

**SSRB Draft Land Use Document**

Alberta Agriculture is sponsoring a meeting on October 29, 2013 to review the draft document. Fred and Daniel will attend. It will be held at the Lethbridge Holiday Inn from 10:00 A.M. to 3:00 P.M.

**Fred’s Agenda:**

**Lateral E**

The engineer’s updated cost estimate of the closed system is much higher than originally estimated. It was noted that the total acre numbers used in the annual plan were not accurate and needed to be revised. With the estimated cost it will have to be re-submitted to Irrigation Council for approval. Jim indicated he would not vote to approve the project as proposed with the costs now known. There was a lot of discussion about possible options including proposing to purchase the irrigation rights along the lateral and doing away with part of the system. It would be best to start with the end users and see if they would consider selling the water rights back to the District.

**IRP 2162 – Lateral D4 Update**

The rehabilitation is almost to Highway 810. There will be a hold up due to road crossings not being able to be done until the middle of November. Fred indicated that there will need to be more dirt found to cover the old canals.

**Lateral D3**

The engineer’s updated cost of the project has increased but the Board voted to carry on with the project in the 3 Year Plan being drafted.

**Next Meeting:** November 18, 2013 at 9:00 A.M.

Daniel Hunsperger MOVED to adjourn the meeting. SECONDED by Robert Wynder.

Meeting adjourned at 1:15 P.M.

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Chairman – Duane Nelson

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District Manager – Fred Rice