

**Monday, December 16, 2013 at 10:00 A.M.**  
**REGULAR BOARD MEETING**  
**AGENDA**

These are the Minutes of the Regular Board Meeting of the Directors of the United Irrigation District, held in the Glenwood Office on Monday, December 16, 2013 commencing at 10:00 A.M.

Present: Duane Nelson - Chairman  
Jim Woolf - Vice-Chairman  
David Layton - Board Member  
Robert Wynder - Board Member  
Daniel Hunsperger - Board Member  
Fred Rice - Manager  
B. Craig Smith - Assistant Manager

**Discussion and Acceptance of the November 18, 2013 Regular Meeting Minutes**

Daniel Hunsperger MOVED to accept the October 16, 2013 regular meeting minutes; SECONDED by Jim Woolf. ...CARRIED

**Discussion and Acceptance of November 2013 Payroll**

David Layton MOVED to accept the November 2013 payroll, SECONDED by Jim Woolf. ...CARRIED

**Reading, Discussion and Acceptance of December 16, 2013 Accounts Payable**

David Layton MOVED to accept December 16, 2013 Accounts Payable; SECONDED by Daniel Hunsperger. ...CARRIED

**Reading and Discussion and Acceptance of Financial Report to December 13, 2013**

Jim Woolf recommended that the District rebate \$2 per assessed acre to the rate payers because of the surplus position. Another alternative discussed was to use some of the surplus to pay part of the 2014 Cost Sharing Contribution before year end reducing the surplus and covering part of the 2014 estimated budget deficit. Fred and Craig will discuss the options with the auditor and accountant to determine if this would be acceptable accounting procedure. Some action will be undertaken prior to December 31, 2013.

Daniel Hunsperger MOVED to accept the financial report; SECONDED by Robert Wynder. ...CARRIED

**Lateral E**

Irrigation Council has approved the increased costs of the project.

**Review of the AIPA Conference**

Duane felt there is not enough attention being given to prevention of the invasive species of Zebra mussels in the Province. It was indicated that there were some volunteers from the Annual Meeting held after the conference who will be working on this. David felt that more attention needs to be focused on water storage especially since the 2013 Flood in the Calgary area is on everyone's mind. Fred talked to Dave Miller at the conference and he wants to come out and look at potential sites on the Belly River.

**Christmas Party Review**

The Board felt that overall the party was well done and the meal was adequate. There was a suggestion about holding a summer BBQ next year as an alternative. It is difficult to get everyone together in the summer, however, because of work schedules and vacations. It will be discussed more in the future.

### **Estimated Budget for 2014**

The Budget was reviewed showing a projected deficit due to lower equipment recoveries because of the nature of the projects that will be done in 2014. The possible activities suggested from the financial statement review could help soften the projected deficit.

### **2014 Salaries/Wages**

Fred suggested a 4% increase. The Board met without Fred and Craig present and offered a 2% increase because of the estimated deficit budget.

### **Ditchrider Mileage and Truck Reimbursement**

The travel kilometers were reviewed for each ditchrider block. The east end is consistently higher than the west end and it was decided to increase the monthly reimbursement for the east end by \$100 per month. Fred was asked if the Blocks could be redistributed to make it more even. He will give it some consideration.

### **By-Laws for 2014**

Robert Wynder MOVED that irrigation rates, conveyance fees and director reimbursement remain the same as 2013 and that the household purpose agreement fees be raised to \$250 to be the same as the small parcel fees. SECONDED by Daniel Hunsperger. ...CARRIED

### **AARD Water Division Presentation on Water Licence Transfer**

Jennifer, Bob and Andrea attended the meeting at 11:00 A.M. They have done the modeling on the potential transfer of 222 acre feet of licence to the South East Water Cooperative. This amount of transfer does not significantly affect the risk of water shortages to the District according to the modeling. There was discussion about the benefits of finding storage within the District to offset some of the risks. With this modeling complete it will now be possible to hold a public meeting and plebiscite to determine the will of the irrigators. AARD will be available to help explain the model to the rate payers. There were 4 Board members still in favour of proceeding with the transfer as per the previous motion. David Layton opposed it as per the previous motion.

### **Annual Meeting and Election**

Robert Wynder MOVED the annual meeting date be set for March 19, 2014 and the election, if needed, for April 2, 2014. SECONDED by Daniel Hunsperger. ...CARRIED

United Irrigation District By-Law No. 6-2013 – Election for 2014

Read for the First Time

Robert Wynder MOVED to read the second time. Daniel Hunsperger SECONDED. ...CARRIED

United Irrigation District By-Law No. 6-2013 – Read for the Second Time

Jim Woolf MOVED to read the third time. David Layton SECONDED. ...CARRIED

United Irrigation District By-Law No. 6-2013 read the Third Time. ...PASSED

### **Gabion Wall Installation**

There was discussion about the possibility of installing a gabion wall system at the location of the Hunsperger/Barfuss/Francis turnout. This could help alleviate the water fluctuations as well as serve a potential 5 other pivot systems. Fred indicated that this could possibly be constructed under the IRP funding.

### **O&M Equipment Charge-Out**

The District has been using full road builder rates as a charge out cost for the equipment on O&M. It was decided to cut this back to the IRP 85% rate for the future.

### **Student Essay Topic for 2014 Scholarship Awards**

This decision will be deferred to the January meeting.

### **Mountain Irrigation Districts Meeting with Irrigation Council**

The meeting date has been set for January 7, 2014 in Lethbridge. They would like as many of the Board Members present as possible to discuss district management.

### **Fred's Agenda:**

#### **IRP 2162 – Lateral D4 Update**

The highway crossing pushes are complete – about \$30,000 each. There is about 400 meters of pipe left to still install. Fred asked is he should continue or wait until 2014. The Board told Fred to decide.

#### **JD 200CLC Bucket**

Fred had a quote for a quick attach bucket for \$18,136. Brandt indicates they will look into fabricating an old Welco style pin style bucket and give him an estimate.

#### **Accounts Receivable Review**

There are 2 outstanding accounts that will be in the second year as of January 1, 2014 if not paid before year end. Daniel has talked to the rate payer but as of this date it still hasn't been paid. Jim Woolf MOVED that a 25% penalty be implemented for past due accounts; SECONDED by Robert Wynder. 2 Directors in favour; 2 Directors not in favour ( David had to leave earlier). It was noted that we now charge 16% - 8% in January and 8% in July for unpaid accounts. It was decided to discuss this issue at the next meeting.

#### **Other Issues**

Duane asked if Fred had contacted the on-site cement mixer company. Not yet.

Robert asked about the tree blocking the road at the Whitford gate at Cochrane Lake that is on the County property. UID has an easement for the Whitford property but that only allows access to do repairs or installation within the easement.

**Next Meeting:** January 20, 2014 at 10:00 A.M.

Daniel Hunsperger MOVED to adjourn the meeting. SECONDED by Robert Wynder.

Meeting adjourned at 2:10 P.M.

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Chairman – Duane Nelson

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District Manager – Fred Rice